

# FRASER HIGH SCHOOL

## ANNUAL REPORT

### FOR THE YEAR ENDED 31 DECEMBER 2022

#### School Directory

**Ministry Number:** 135

**Principal:** Virginia Crawford

**School Address:** 72 Ellicott Road, Dinsdale, Hamilton

**School Postal Address:** P O Box 15121, Dinsdale, Hamilton, 3243

**School Phone:** 07 847 9044

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**Accountant / Service Provider:**

**Education**  *Services.*  
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# FRASER HIGH SCHOOL

Annual Report - For the year ended 31 December 2022

## Index

<b>Page</b>	<b>Statement</b>
	<b>Financial Statements</b>
1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 21	Notes to the Financial Statements
	<b>Other Information</b>
22	Members of the Board
23	Kiwisport / Statement of Compliance with Employment Policy
24	Analysis of Variance

# Fraser High School

## Statement of Responsibility

For the year ended 31 December 2022

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2022 fairly reflects the financial position and operations of the school.

The School's 2022 financial statements are authorised for issue by the Board.

*Jerusha Tau*

Full Name of Presiding Member

*Virginia Crawford*

Full Name of Principal

*J. Tau*

Signature of Presiding Member

*V. Crawford*

Signature of Principal

*25/07/23*

Date:

*25/07/23*

Date:

**Fraser High School**  
**Statement of Comprehensive Revenue and Expense**  
 For the year ended 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Revenue</b>				
Government Grants	2	18,271,283	14,184,134	16,797,484
Locally Raised Funds	3	706,426	840,350	451,396
Interest Income		7,432	3,000	573
		<u>18,985,141</u>	<u>15,027,484</u>	<u>17,249,453</u>
<b>Expenses</b>				
Locally Raised Funds	3	393,213	254,000	574,040
Learning Resources	4	12,203,929	11,034,700	12,004,207
Administration	5	2,680,986	277,450	2,153,479
Finance		2,955	1,826	-
Property	6	3,604,329	2,805,056	2,932,143
		<u>18,885,412</u>	<u>14,373,032</u>	<u>17,663,869</u>
<b>Net Surplus / (Deficit) for the year</b>		99,729	654,452	(414,416)
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<u>99,729</u>	<u>654,452</u>	<u>(414,416)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

**Fraser High School**  
**Statement of Changes in Net Assets/Equity**  
For the year ended 31 December 2022

	2022	2022	2021
Notes	Actual \$	Budget (Unaudited) \$	Actual \$
<b>Equity at 1 January</b>	1,160,870	1,575,286	1,575,286
Total comprehensive revenue and expense for the year	99,729	654,452	(414,416)
Contributions from the Ministry of Education			
<b>Equity at 31 December</b>	1,260,599	2,229,738	1,160,870
Accumulated comprehensive revenue and expense	1,260,599	2,229,738	1,160,870
<b>Equity at 31 December</b>	1,260,599	2,229,738	1,160,870

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

**Fraser High School**  
**Statement of Financial Position**  
As at 31 December 2022

		2022	2022	2021
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Current Assets</b>				
Cash and Cash Equivalents	7	1,660,250	522,774	420,937
Accounts Receivable	8	1,856,540	801,515	924,562
GST Receivable		-	25,598	-
Prepayments		499	5,300	-
Inventories	9	-	72,837	89,808
Funds Receivable for Capital Works Projects	15	11,275	-	42,920
		3,528,564	1,428,024	1,478,227
<b>Current Liabilities</b>				
GST Payable		235,963	-	26,796
Accounts Payable	11	1,317,795	527,566	1,242,942
Revenue Received in Advance	12	70,533	155,349	253,485
Provision for Cyclical Maintenance	13	-	57,566	68,374
Finance Lease Liability	14	53,969	89,228	73,659
Funds held for Capital Works Projects	15	1,742,357	-	250,468
Funds held on behalf of Community of Learning Cluster	16	235,951	-	207,659
		3,656,568	829,709	2,123,383
<b>Working Capital Surplus/(Deficit)</b>		(128,004)	598,315	(645,156)
<b>Non-current Assets</b>				
Property, Plant and Equipment	10	2,119,630	1,824,783	2,024,248
		2,119,630	1,824,783	2,024,248
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	13	643,082	3,040	67,095
Finance Lease Liability	14	87,945	190,320	151,127
		731,027	193,360	218,222
<b>Net Assets</b>		1,260,599	2,229,738	1,160,870
<b>Equity</b>		1,260,599	2,229,738	1,160,870

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

**Fraser High School**  
**Statement of Cash Flows**  
For the year ended 31 December 2022

		2022	2022	2021
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
<b>Cash flows from Operating Activities</b>				
Government Grants		5,183,244	3,535,840	4,599,311
Locally Raised Funds		523,474	1,005,350	455,032
Goods and Services Tax (net)		119,345	-	58,450
Payments to Employees		(3,453,619)	(1,460,000)	(3,145,393)
Payments to Suppliers		(1,356,693)	(2,692,708)	(1,659,525)
Cyclical Maintenance Payments in the year		-	-	(66,547)
Interest Paid		(2,955)	(1,826)	-
Interest Received		7,353	3,000	573
Net cash from/(to) Operating Activities		1,020,149	389,656	241,901
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(482,416)	(54,500)	(260,440)
Net cash from/(to) Investing Activities		(482,416)	(54,500)	(260,440)
<b>Cash flows from Financing Activities</b>				
Finance Lease Payments		(49,910)	(8,776)	(54,762)
Funds Administered on Behalf of Third Parties		751,490	(54,312)	243,532
Net cash from/(to) Financing Activities		701,580	(63,088)	188,770
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>1,239,313</b>	<b>272,068</b>	<b>170,231</b>
Cash and cash equivalents at the beginning of the year	7	420,937	250,706	250,706
<b>Cash and cash equivalents at the end of the year</b>	7	<b>1,660,250</b>	<b>522,774</b>	<b>420,937</b>

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

# Fraser High School

## Notes to the Financial Statements

### For the year ended 31 December 2022

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Fraser High School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial statements have been prepared for the period 1 January 2022 to 31 December 2022 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a basis of continued support by the Ministry of Education, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 13.



#### *Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 10.

#### ***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

##### *Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 14. Future operating lease commitments are disclosed in note 22b.

##### *Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

### **c) Revenue Recognition**

#### ***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

#### ***Other Grants where conditions exist***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

#### ***Donations, Gifts and Bequests***

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

### **Interest Revenue**

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

### **d) Operating Lease Payments**

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

### **e) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

### **f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

### **g) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

### **h) Inventories**

Inventories are consumable items held for sale and comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

### **i) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

### **j) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

### **Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the Statement of Financial Position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis, library resources are depreciated on a diminishing Value. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvemens to Crown Owned Assets	10-75 years
Board Owned Buildings	10-75 years
Furniture and Equipment	10-15 years
Information and Communication Technology	4-5 years
Motor Vehicles	5 years
Textbooks	3 years
Library Resources	12.5% Diminishing value
Leased assets held under a Finance Lease	Term of Lease

### **k) Intangible Assets**

#### *Software costs*

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance and research expenditure are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

### **l) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### *Non cash generating assets*

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell the school engages an independent valuer to assess market value based on the best available information. The valuation is based on a comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **m) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

#### **n) Employee Entitlements**

##### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned, by non teaching staff, to but not yet taken at balance date.

##### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

#### **o) Revenue Received in Advance**

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to students, should the School be unable to provide the services to which they relate.

#### **p) Funds Held in Trust**

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **q) Funds held for Capital works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose as such these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

#### **r) Shared Funds**

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. In instances where funds are outside of the School's control, these amounts are not recorded in the Statement of Comprehensive Revenue and Expense. In instances where the school is determined to be the principal for providing the service related to the Shared Funds (such as the RTLB programme), all income and expenditure related to the provision of the service is recorded in the Statement of Comprehensive Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

#### **s) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The schools carries out painting maintenance of the whole school over a 7 to 10 year period, the economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

**t) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**u) Borrowings**

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

**v) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**w) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**x) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Government Grants - Ministry of Education	6,042,175	3,155,840	5,116,084
Teachers' Salaries Grants	9,230,528	8,500,000	8,936,205
Use of Land and Buildings Grants	2,259,902	2,075,294	2,075,294
Other Government Grants	738,678	453,000	669,901
	18,271,283	14,184,134	16,797,484

The school has opted in to the donations scheme for this year. Total amount received was \$207,000. (2021: \$210,150)

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
<b>Revenue</b>			
Donations & Bequests	37,522	-	8,420
Fees for Extra Curricular Activities	281,994	63,900	238,858
Trading	48,438	29,000	81,290
Fundraising & Community Grants	336,297	74,500	122,828
Other Revenue	2,175	672,950	-
	706,426	840,350	451,396
<b>Expenses</b>			
Extra Curricular Activities Costs	325,048	222,000	501,117
Trading	46,846	29,000	72,923
Fundraising & Community Grant Costs	16,561	-	-
School House Rental	4,758	3,000	-
	393,213	254,000	574,040
<i>Surplus/(Deficit) for the year Locally raised funds</i>	313,213	586,350	(122,644)

## 4. Learning Resources

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Curricular	448,841	894,200	480,773
Library Resources	2,128	4,500	4,206
Employee Benefits - Salaries	11,308,569	9,620,000	10,971,720
Staff Development	57,357	62,000	87,034
Depreciation	387,034	454,000	460,474
	12,203,929	11,034,700	12,004,207

## 5. Administration

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Audit Fee	12,326	10,000	14,064
Board Fees	5,510	7,000	5,642
Board Expenses	3,315	7,800	40,553
Communication	23,741	33,000	8,256
Consumables	34,517	68,000	6,443
Operating Lease	691	20,000	-
Legal Fees	14,804	6,000	-
Other	76,928	84,150	131,637
Employee Benefits - Salaries	854,141	-	730,515
Insurance	46,084	41,500	7,367
Healthy School Lunch Programme	1,597,610	-	1,209,002
Intervention Cost & Expenses	11,319	-	-
	<u>2,680,986</u>	<u>277,450</u>	<u>2,153,479</u>

## 6. Property

	2022	2022	2021
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	51,778	48,000	43,429
Cyclical Maintenance Provision	589,184	30,962	31,201
Grounds	30,521	30,000	49,612
Heat, Light and Water	198,618	157,000	162,481
Rates	14,113	16,000	18,365
Repairs and Maintenance	91,088	91,300	148,833
Use of Land and Buildings	2,259,902	2,075,294	2,075,294
Employee Benefits - Salaries	353,006	340,000	402,928
Vehicle	16,119	16,500	-
	<u>3,604,329</u>	<u>2,805,056</u>	<u>2,932,143</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Bank Accounts	1,660,250	522,774	420,937
Cash and cash equivalents for Statement of Cash Flows	<u>1,660,250</u>	<u>522,774</u>	<u>420,937</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$1,660,250 Cash and Cash Equivalents and \$0 of Investments \$1,742,357 is held by the School on behalf of the Ministry of Education. These funds have been provided for the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2023 on Crown owned school buildings.

Of the \$1,660,250 Cash and Cash Equivalents, \$70,533 of revenue in advance is held by the School.

Of the \$1,660,250 Cash and Cash Equivalents, \$235,951 is held by the School on behalf of the CoL Cluster. See note 16 for details of how the funding received for the cluster has been spent in the year.

Note that the school has insufficient funds to meet all the requirements of the above and will be relying on the confirmed continued support of the Ministry of Education

## 8. Accounts Receivable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Receivables	1,045,338	273,949	162,856
Receivables from the Ministry of Education	-	-	-
Interest Receivable	79	-	-
Teacher Salaries Grant Receivable	811,123	527,566	761,706
	<u>1,856,540</u>	<u>801,515</u>	<u>924,562</u>
Receivables from Exchange Transactions	1,045,417	273,949	162,856
Receivables from Non-Exchange Transactions	811,123	527,566	761,706
	<u>1,856,540</u>	<u>801,515</u>	<u>924,562</u>

## 9. Inventories

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Stationery	-	-	12,099
Uniforms	-	72,837	77,709
	<u>-</u>	<u>72,837</u>	<u>89,808</u>



## 10. Property, Plant and Equipment

	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
<b>2022</b>						
Buildings	443,972	-	-	-	(14,997)	<b>428,975</b>
Building Improvements	115,825	280,652	-	-	(17,636)	<b>378,841</b>
Furniture and Equipment	564,359	123,325	-	-	(86,169)	<b>618,041</b>
Information and Communication Technology	499,309	20,572	-	-	(187,204)	<b>332,678</b>
Motor Vehicles	71,027	-	-	-	(19,685)	<b>51,343</b>
Textbooks	24,309	-	-	-	(7,853)	<b>16,456</b>
Leased Assets	292,799	35,936	-	-	(48,943)	<b>279,792</b>
Library Resources	12,648	5,403	-	-	(4,547)	<b>13,504</b>
<b>Balance at 31 December 2022</b>	<b>2,024,248</b>	<b>465,888</b>	<b>-</b>	<b>-</b>	<b>(387,034)</b>	<b>2,119,630</b>

The net carrying value of equipment held under a finance lease is \$279,792 (2021: \$292,799)

### Restrictions

There are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2022 Cost or Valuation \$	2022 Accumulated Depreciation \$	2022 Net Book Value \$	2021 Cost or Valuation \$	2021 Accumulated Depreciation \$	2021 Net Book Value \$
Buildings	750,953	(321,978)	<b>428,975</b>	750,953	(306,981)	<b>443,972</b>
Building Improvements	825,755	(446,914)	<b>378,841</b>	545,103	(429,278)	<b>115,825</b>
Furniture and Equipment	3,550,195	(2,932,154)	<b>618,041</b>	3,410,343	(2,845,984)	<b>564,359</b>
Information and Communication Technology	2,171,321	(1,838,643)	<b>332,678</b>	2,150,749	(1,651,440)	<b>499,309</b>
Motor Vehicles	221,834	(170,491)	<b>51,343</b>	221,834	(150,807)	<b>71,027</b>
Textbooks	485,328	(468,872)	<b>16,456</b>	485,328	(461,019)	<b>24,309</b>
Leased Assets	735,684	(455,892)	<b>279,792</b>	699,748	(406,949)	<b>292,799</b>
Library Resources	251,325	(237,821)	<b>13,504</b>	245,922	(233,274)	<b>12,648</b>
<b>Balance at 31 December</b>	<b>8,992,395</b>	<b>(6,872,765)</b>	<b>2,119,630</b>	<b>8,509,980</b>	<b>(6,485,732)</b>	<b>2,024,248</b>

### 11. Accounts Payable

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Creditors	427,564	-	235,156
Accruals	12,326	-	10,867
Banking Staffing Overuse	-	-	38,762
Employee Entitlements - Salaries	811,123	527,566	909,299
Employee Entitlements - Leave Accrual	66,782	-	48,858
	<u>1,317,795</u>	<u>527,566</u>	<u>1,242,942</u>
Payables for Exchange Transactions	1,317,795	527,566	1,242,942
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>1,317,795</u>	<u>527,566</u>	<u>1,242,942</u>

The carrying value of payables approximates their fair value.

### 12. Revenue Received in Advance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Income in Advance	70,533	155,349	210,000
Other Income in Advance	-	-	43,485
	<u>70,533</u>	<u>155,349</u>	<u>253,485</u>

### 13. Provision for Cyclical Maintenance

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Provision at the Start of the Year	135,469	29,644	170,815
Increase to the Provision During the Year	112,203	30,962	31,201
Use of the Provision During the Year	(81,571)	-	(66,547)
Other Adjustments	476,981	-	-
Provision at the End of the Year	<u>643,082</u>	<u>60,606</u>	<u>135,469</u>
Cyclical Maintenance - Current	-	57,566	68,374
Cyclical Maintenance - Non current	643,082	3,040	67,095
	<u>643,082</u>	<u>60,606</u>	<u>135,469</u>

Per the cyclical maintenance schedule the school is next expected to undertake painting works during 2023. This plan is based on the schools 10 Year Property plan / painting quotes.

#### 14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
No Later than One Year	55,170	89,228	73,659
Later than One Year and no Later than Five Years	88,090	190,320	151,127
Future Finance Charges	(1,346)	-	-
	<u>141,914</u>	<u>279,548</u>	<u>224,786</u>
<b>Represented by</b>			
Finance lease liability - Current	53,969	89,228	73,659
Finance lease liability - Non current	87,945	190,320	151,127
	<u>141,914</u>	<u>279,548</u>	<u>224,786</u>

#### 15. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works projects is included under cash and cash equivalents in note 7.

	2022	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Dust Extraction		227222	37,219	-	(36,520)	-	699
Wharenui - Whakairo		227228	106,344	-	(20,000)	-	86,344
5YA Projects		236397	(36,090)	2,331,609	(643,550)	-	1,651,969
Astro Turf		227230	106,905	-	(385,256)	278,351	-
CCTV		227223	(6,830)	2,557	(2,001)	-	(6,274)
Campus Drainage		227227	-	3,780	(8,781)	-	(5,001)
Switchboard Replacement		227221	-	93,808	(90,463)	-	3,345
Totals			<u>207,548</u>	<u>2,431,754</u>	<u>(1,186,571)</u>	<u>278,351</u>	<u>1,731,082</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	1,742,357
Funds Receivable from the Ministry of Education	(11,275)

	2021	Project No.	Opening Balances \$	Receipts from MoE \$	Payments \$	Board Contributions	Closing Balances \$
Dust Extraction		227222	-	39,202	(1,983)	-	37,219
Wharenui - Whakairo		227228	-	111,304	(4,960)	-	106,344
5YA Projects		236397	-	10,000	(46,090)	-	(36,090)
Astro Turf		227230	-	265,500	(158,595)	-	106,905
CCTV		227223	-	52,699	(59,529)	-	(6,830)
H Block			(29,454)	-	-	29,454	-
Totals			<u>(29,454)</u>	<u>478,705</u>	<u>(271,157)</u>	<u>29,454</u>	<u>207,548</u>

#### Represented by:

Funds Held on Behalf of the Ministry of Education	250,468
Funds Receivable from the Ministry of Education	(42,920)

## 16. Funds held on behalf of Community of Learning Cluster

Fraser High School is the lead school and holds funds on behalf of the cluster, a group of schools funded by the Ministry of Education.

	2022 Actual \$	2022 Budget \$	2021 Actual \$
Funds Held at Beginning of the Year	207,659	-	201,130
Funds Received from Cluster Members	60,872	-	8,921
Funds Received from MoE			
Total funds received	268,531	-	210,051
Funds Spent on Behalf of the Cluster	32,580	-	2,392
Funds remaining	235,951	-	207,659
Funds Held at Year End	235,951	-	207,659

These assets and liabilities form part of the school's assets and liabilities and are presented on the school's statement of financial position.

## 17. Funds Held for Teen Parent Unit

The school's Teen Parent Unit is a separate business unit of the school in accordance with the agreement with the Ministry of Education. The revenue and expenses is included in the school's Statement of Revenue and Expense. During the year the funds were spent on employee benefit expenses, administration and property management expenses.

## 18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

One of the teachers at Fraser High School is related to the Principal.

The total wages paid to that teacher during the year was in the range of \$105,000 - \$110,000 (2021: \$105,000 - \$110,000).

All employment matters regarding the above were dealt with by an independent deputy principal.

## 19. Remuneration

### Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2022 Actual \$	2021 Actual \$
<i>Board Members</i>		
Remuneration	5,510	5,642
<i>Leadership Team</i>		
Remuneration	999,722	953,344
Full-time equivalent members	9.00	7.00
<b>Total key management personnel remuneration</b>	<b>1,005,232</b>	<b>958,986</b>

There are 9 members of the Board excluding the Principal. The Board had held 11 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding Member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2022 Actual \$000	2021 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	200 - 210	200 - 210
Benefits and Other Emoluments	6 - 7	6 - 7
Termination Benefits	-	-

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2022 FTE Number	2021 FTE Number
100 - 110	18.00	17.00
110 - 120	7.00	8.00
120 - 130	2.00	2.00
150 - 160	1.00	1.00
	28.00	28.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

## 20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2022 Actual \$5,000	2021 Actual \$47,836
Total Number of People	1	7

## 21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2022 (Contingent liabilities and assets at 31 December 2021: nil).

There is a contested mediation in process with a staff member and the amount is uncertain, if any

### Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2022 a contingent liability for the school may exist.

The Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. The School has not been notified of the final wash up calculation relating to 31 December 2022. The final calculations impact on the financial statements is unable to be determined at the date of reporting.

## 22. Commitments

### (a) Capital Commitments

As at 31 December 2022 the Board has entered into contract agreements for capital works as follows:

\$2,805,398 contract for the Roofing Project as agent for the Ministry of Education. This project is fully funded by the Ministry and \$2,203,610 has been received of which \$653,238 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$61,530 contract for the CCTV as agent for the Ministry of Education. This project is fully funded by the Ministry and \$55,256 has been received of which \$61,530 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$83,622 contract for the Wharenui as agent for the Ministry of Education. This project is fully funded by the Ministry and \$111,304 has been received of which \$29,920 has been spent on the project to balance date. This project has been approved by the Ministry;

\$26,482 contract for the Drainage Project as agent for the Ministry of Education. This project is fully funded by the Ministry and \$13,980 has been received of which \$18,781 has been spent on the project to balance date. This project has been approved by the Ministry;

(Capital commitments as at 31 December 2021:)

\$39,202 contract for the Dust Extraction as agent for the Ministry of Education. This project is fully funded by the Ministry and \$39,202 has been received of which \$1,983 has been spent on the project to balance date. This project has been approved by the Ministry; and

\$475,000 contract for the Astro Turf as agent for the Ministry of Education. This project is fully funded by the Ministry and \$265,500 has been received of which \$158,595 has been spent on the project to balance date. This project has been approved by the Ministry;

**(b) Operating Commitments**

In 2019, the School entered into a four-year painting contract with Programmed Maintenance Services for the sum of \$279,723. As at 31 December 2022, the School has remaining \$66,828 committed to the remaining year of the contract which expires in 2023.

(Operating commitment as at 31 December 2021: \$141,171)

**23. Financial Instruments**

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

**Financial assets measured at amortised cost**

	2022 Actual \$	2022 Budget (Unaudited) \$	2021 Actual \$
Cash and Cash Equivalents	1,660,250	522,774	420,937
Receivables	1,856,540	801,515	924,562
Investments - Term Deposits	-	-	-
<b>Total Financial assets measured at amortised cost</b>	<b>3,516,790</b>	<b>1,324,289</b>	<b>1,345,499</b>

**Financial liabilities measured at amortised cost**

Payables	1,317,795	527,566	1,242,942
Finance Leases	141,914	279,548	224,786
<b>Total Financial Liabilities Measured at Amortised Cost</b>	<b>1,459,709</b>	<b>807,114</b>	<b>1,467,728</b>

**24. Events After Balance Date**

There were no significant events after the balance date that impact these financial statements.

**25. Comparatives**

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

**26. Breach of Legislation**

The School breached section 137 of the Education and Training Act 2020 in that the school did not report by 31 May 2023, the Date fixed by the ministry of education, by which schools were required to have sent their audited financial statements to the Ministry of Education

## Fraser High School

### Members of the Board

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expired/ Expires</b>
Tracy Bonner	Presiding Member	Elected	Sep 2022
Jerusha Tau	Presiding Member	Elected	Aug 2025
Virginia Crawford	Principal	ex Officio	
Jackie Kara	Staff Representative	Elected	May 2022
Elsie Leslie	Staff Representative	Elected	Sep 2022
Tegan Newton	Student Representative	Select one	Aug 2023
Tara Lingard	Student Representative	Select one	Aug 2022
Milton Ngaruhe	Other	Elected	Sep 2022
Lucy Faletau	Other	Elected	Sep 2022
Katrina Jamieson	Other	Elected	Sep 2022
Glen Perkinson	Other	Elected	Sep 2022
Renata Kahuroa	Other	Elected	Sep 2022
Nathan McAnnalley	Other	Elected	Aug 2025
Melissa Cunnane	Other	Elected	Aug 2025
Charles Walmsley	Other	Elected	Aug 2025
Vernon Williams	Other	Elected	Aug 2025
Leon Takimoana	Other	Elected	Aug 2025



## Fraser High School

### Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2022, the school received total Kiwisport funding of \$33,711 (excluding GST). The funding was spent on sporting endeavours.

## Statement of Compliance with Employment Policy

For the year ended 31st December 2022 the Fraser High School Board:

- Has developed and implemented personnel policies, within policy and procedural frameworks to ensure the fair and proper treatment of employees in all aspects of their employment
- Has reviewed its compliance against both its personnel policy and procedures and can report that it meets all requirements and identified best practice.
- Is a good employer and complies with the conditions contained in the employment contracts of all staff employed by the Board.
- Ensures all employees and applicants for employment are treated according to their skills, qualifications and abilities, without bias or discrimination.
- Meets all Equal Employment Opportunities requirements.